

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Jeff Feldt, Acting Chairman
Jeremy Cords, CEO
Telephone: 920-759-9833
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- Public Meeting Notice -

FRNSA Board of Directors MEETING MINUTES

Tuesday February 25, 2020 - Board Meeting 3:00pm

PRESENT: Tim Short (T), Kathryn Curren (S), Bruce Enke, John Vette, Jean Romback-Bartels (DNR), Jeremy Cords, (by phone) Daina Penkiunas (SHPO)

MISSING: Jeff Feldt (Chair and VP), William Dorsey (DOT)

Guests: Phil Ramlet OMNNI & Associates, Mary Schmidt (Schmidt Communicates), Dave Peck Friends of the Fox, Kip Golden CR Structures, Ron Van De Hey committee chair pending, Ed Kleckner, friends of the Fox, Randy Stadtmueller

Agenda:

Introductions

Guests

Kaukauna Locks Survey – Phil Ramlet, presented Kaukauna locks survey, identified issues:

- There is a parcel of property the City of Kaukauna claims ownership on and property committee will research further.
- Reviewed Kaukauna Locks 1-5 survey and will follow up
- Outside Kaukauna library, need to define ownership and maintenance of property abutting library. Discussion regarding wall abutting Library condition of seawall and rehabilitation of Kaukauna Guard Lock.
- Curren reported there is a cloud on the title of the Parcel that City of Kaukauna is claiming and a possibly encroaching RR right of way

Reports, Officers, Members, Committees

Review and approval of meeting minutes from last Board Meeting Minutes

Motion to approve minutes made by John Vette, second by Tim Short, approved unanimously

Review and approval of Treasure's Report – Tim Short

- Unlock the Fox (UTF) Fund Board Statement – strong year, but lost value due to market fluctuation. Discussion about uncertainty of corona virus and impact on markets.
- FRNSA Financial Statement and Ledger – reviewed monthly actuals for this fiscal year, pointed out we are under budget for year. Four months left in the fiscal year and nothing really stands out. Cited largest expenditure was for repairs on channel wall on Appleton 4.
- Motion to approve financial statements made by Jean Romback-Bartels, second by John Vette, approved unanimously

Friends of the Fox

Reported that their organization approves 501c3 status projects as pass through for FRNSA in concept

Ed K. reported we are William J Pomeroy foundation would pay 100% for Canal marker signs...FOF could sponsor FRNSA for the grant. Letter of intent needed by April 15 working w/Outagamie County historical society to discuss wording on markers

<https://www.wgpfoundation.org/historic-markers/woodcleft-canal/>

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Meeting with Historical Society March 6 2020 to prepare a submission
Pomeroy grant is in high demand. FRNSA is a prime candidate.

Projects / Operations

Visitor Center – Steve Krause

Randy—APOLOGIZING for the Facebook posting by CR Structures and noted issues with excel
spreadsheets, Kip attending to “build confidence”

Motion to move into executive session—Tim short, second by Jean Romback-Bartels (JRB),
motion approved unanimously

Capital Projects Committee - William Dorsey, Jeremy reporting in Will’s absence

Discuss for approval – Capital Budget

Omni and Associates – monthly billing

Motion to approve invoice made by JRB, second by Vette, approved unanimously

Discussion ensued on how FRNSA budgets monthly.

Executive Committee – Jeffrey Feldt

Nothing to Report

Property Committee – Kathy Curren

- OMNI presented Kaukauna locks survey and will have a final report on City of Kaukauna
claim to parcel on Kaukauna Lock 1 Canal Parcel at end of April
- Jeremy gave update on DOA requirement on insurability of lock system property
- Noted that the seawall proposed by City of Kaukauna should be consistent with future
improvement plans – cut stone seawall design consistent across all locks

Fundraising Committee – John Vette

Nothing to Report

Rapide Croche Committee – Bruce Enke

Nothing to Report

Projects / Operations

Closed Session Wis. Stat 19.859(1)(e)

Visitor Center Development Documents

Motion to move into executive session—short, second by JRB, motion approved unanimously

Visitor Center – Steve Krause

Motion to move out of exec session by short, second by Vette, approved unanimously

Summary: Steve summarized that we’ve made great progress on VC, have a cleaner approach to
the project including cost, timing. Contact with Eagle Flats legal counsel to move up deadlines on
agreements regarding maintenance and easement with the city. Discussions on the condo
documents and substantially finalized documents before groundbreaking. FRNSA suggested

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meeting w/city asap with regards to future maintenance responsibilities and associated expenses. Board to review contracts after negotiations.

Discussion about letter of intent to for Visitor Center financing by Eagle Flats, easement agreements, and a checklist of events for project movement,

FRNSA Attorney reported positive feedback

- Modified offer to purchase documents sent to Eagle Flats legal counsel requesting more detailed financial information, building plans, specs, etc. requested information back by 2.7.20. Received information back by 2.6.20.
- Presented \$2.5 mill offer for building to FRNSA.
- Discussed timing June/July date of breaking ground w/o any delays.
- Need to finalize site drawings, agreement w/city on ongoing maintenance, environmental issues for soil management which could take several months for DNR approval
- 1 year after start of construction before FRNSA can build out the inside of the building
- Contractual provisions could be completed in next couple of weeks.
- Discussion regarding building design, parking access, bus access
- Discussion about recouping OMNNI's cost investment in the project
- FRNSA Attorney will confirms FRNSA payout for work done by OMNNI, clean up the contract, work on project timeline, consider contingencies and joint venture agreement.
- Visitor Center to be funded through loan and subsidized by fundraising.

Adjournment

Motion to adjourn made by JRB second Tim Short, approved unanimously

Meeting adjourned at 4:37 PM