

**Fox River Navigational System Authority**

1008 Augustine St  
Kaukauna, WI 54130

Jeremy Cords, CEO  
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**FRNSA Board of Directors Meeting Minutes**  
Tuesday June 23, 2020 – Board Meeting 3:00pm

We will be meeting at Omni and Associates  
1 Systems Dr., Appleton, WI 54915  
or you may also attend via  
GoToWeb Meeting

Please join from your computer, tablet, or smartphone at the link below:  
<https://global.gotomeeting.com/join/427129389>

**Members:** Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), Kathryn Curren (S), Bruce Enke, John Vette, Jean Romback-Bartels (DNR), William Dorsey (DOT), Daina Penkiunas (SHPO), Jeremy Cords

**Guests:** Phil Ramlet, from Omni, Mary Schmidt, Schmidt Communicates, Colleen Harris, of the DOT, Karen Flesch, FRNSA

Start: 3:00pm  
End: 4:00pm

**Agenda:**

1. Introductions
2. Reports, Officers, Members, Committees
  - a. Review and approval of previous board meeting minutes – Will Dorsey motions to approve, Bruce Enke seconds that motion.
    1. Discussion
  - b. Review and approval of Treasure’s Report – Tim Short
    1. Unlock the Fox (UTF) Fund Board Statement - Down 2.2%. May was volatile and the market probably remain volatile will until the COVID and election are over. Jeremy Cords states once or twice a month we must transfer funds to our Capital and Operations accounts to run the Locks.
    2. FRNSA Financial Statement and Ledger – Big jump in May for staffing as compared to April, due to the opening of the navigational season. Cost for Capital expense seem to be down a bit. We look to be in good shape for the year end. Tim Short motions to accept the financials as presented. Jeff Feldt motion to second that motion. Motion carried.
  - c. Projects / Operations
    1. Update Appleton 4 Project
      1. Discussion – Phil Ramlet presents – McMullen and Pitz is down at Appleton Lock 4. The water came down a bit. The project should be done by the first week in August.
  - d. Capital Projects Committee - William Dorsey -
    1. Discuss for approval – Capital Budget
      1. Omni and Associates – monthly billing – 2 invoices from Omni, one for \$725.00 and one for \$8,652.00 both are itemized as you can see. Will motions to approve invoices as presented, Tim Short seconds. All

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approve, motion carried. Board recommends a small group get together to go over the cost that were spent on the Visitor's Center.

e. Executive Committee – Jeffrey Feldt -

1. Phil Ramlet discussed proposal for Visitors Center at the current FRNSA Building in Kaukauna. Looking if the current site will function as needed, drainage, and the parking lot that the Railroad property runs alongside of the FRNSA property. There is a meter and generator that would need to be moved. We would have to look at drainage trench on west side, and grade of the site. In regards to dealing with the railroad, it can take a lot of time. Phase 1: (civil) -To get the site prep and grading Omni estimates roughly \$19,000. Phase 2 – Project Fee (architectural and structural) - \$28,000.00. Ron Van De Hey recommends a study to see what kind of traffic we could expect. Phil Ramlet recommends we speak with the City of Kaukauna to see if they would want to contribute to this project.

f. Property Committee – Kathy Curren

1. Nothing to Report

g. Fundraising Committee – John Vette

1. Nothing to Report

d. Rapide Croche Committee – Bruce Enke

2. Bruce wanted to discuss the kayak issue at Rapide Croche. Jeremy stated, we installed to 2 signs that Jean gave us. Ron, Jeremy, and Karen went out to Rapide Croche to double check that signs were placed properly.

h. Committee Reports

1. N/A

3. Will Dorsey introduces Colleen Harris of the DOT, she is an Engineer by trade, and a Town of Scott elected official. She has served on the Town of Scott Board for 17 years.
4. Jeremy Congratulates Will Dorsey on his Retirement!!
5. Closed Session Wis. Stat 19.859
  - a. None
6. Adjournment
  - a.